

## **Student Laboratory and Safety Guidelines**

### **Regarding Emergencies:**

- *Inform the teacher immediately of any mishap- fire, injury, glassware breakage, chemical spills, and so forth.*
- *Follow your teacher's instructions and your school's procedures in dealing with emergencies.*

### **Regarding Your Person:**

- *Wear protective safety goggles (not glasses) when directed to do so.*
- *Wear protective safety goggles throughout the entire activity and during cleanup.*
- *Keep your hands away from your face while working in the laboratory.*
- *Tie back long hair and loose clothing to keep them away from flames and equipment.*
- *Never reach across an open flame.*
- *Remove loose jewelry, chains, or ties while working in the lab.*
- *NEVER eat or drink while in the lab or store food in lab equipment.*
- *Do NOT directly inhale vapors, or taste, or touch any chemical or substance unless instructed to do so by your teacher.*

### **Regarding Your Work:**

- *Read all instructions before you begin any lab. Ask questions if you are confused about any part of the lab.*
- *Work ONLY on activities assigned by the teacher.*
- *Do NOT make any substitutions of chemicals/substances in the lab.*
- *Do NOT begin any activity until instructed to do so.*
- *Remain in your work area unless given permission by the teacher.*
- *Be an active participant during group work and work independently on conclusion portions of the lab.*
- *Stay out of the storage room unless you are given permission to enter.*

### **Regarding Clean Up:**

- *Keep all work and lab areas clean. No books or personal items allowed in work areas.*
- *Turn off all burners and other equipment before leaving the lab.*
- *Dispose of all chemicals and substances as instructed by your teacher.*
- *Clean all glassware and lab tools before returning them to storage.*
- *Wash your hands thoroughly with soap and warm water after each activity.*